



Federal Project Director Mentoring Feedback Form

INTRODUCTION: Thank you for your time. This form will be used to obtain feedback from the FPD's professional contacts and will be used to develop a mentoring plan for the FPD's professional development. Results will be kept confidential to the FPD's mentor.

INFORMATION

Name: _____ FPD Name: a _____

Current Position: _____ Feedback Date: _____

Current Employer/Location: _____

How do you know the FPD and/or what projects have you worked with the FPD on:

Federal Project Director Traits **Can't Rate** **Needs Improvement** **Proficient** **Outstanding**

Project Knowledge – Assess the FPD’s grasp and understanding of DOE project requirements and management.

Project Understanding – Ability to understand issues effecting the project including external/ political impacts and takes action when needed.

Project Judgement – Ability to tackle new problems and situations and arrive at proper solutions with limited information.

Leadership – Ability to guide the project to success and take ownership of the project mission.

Communication – Ability to receive and convey information effectively with all levels of the organization and with all stakeholders.

Relationship Building – Ability to work well with co-workers, supervisors, contractors, and the project team. Would you want to work with the FPD again?

Presentation Skill – Ability to publicly speak and deliver information at project reviews, informational meetings, and review boards.

Writing Skill – Ability to accurately convey project status, project issues, and project recommendations through reports, memos, or papers.

Work Quality and Effectiveness – Ability to "get the job done", complete tasks on time, and deliver quality products.

Please list/discuss any additional strengths or weaknesses not discussed above:

Additional Comments and suggested FPD developmental activities/goals: